DRUG AND ALCOHOL REASONABLE SUSPICION OBSERVATION

| Employee's Name | Date of Observation | |
|--|---|-------------|
| Time of Observation From | a.m./p.m. to | a.m./p.m. |
| Location: | | |
| Observed personal behavior: (check a | Il appropriate items) | |
| | coherent Confused /hispering Silent | |
| Balance: Normal S | waying Staggering | _ Falling |
| Walking & Turning: Normal Arms raise | Stumbling Swaying d for balance Reaching for | |
| Awareness: Normal C Sleepy or Stupor | onfused Paranoid Lack of coordinati | on |
| Odor: Normal A | Icohol Burned rope | |
| Appearance: Red Eyes | Vomiting Half closed eyes | |
| Comments: | | |
| Reasonable suspicion of current use of | or impaired by alcohol | _drugs |
| Above behavior witnessed by: | | |
| Signed | Date | |
| Signed (optional) | Date | |

This form must be completed by each trained employee observing the driver suspected of drug use and/or alcohol misuse by behavior, speech and/or odor while on duty, the earlier of within twenty-four hours of the determination of reasonable suspicion or prior to receiving the test results. The observations must be specific, contemporaneous and articulable concerning the appearance, behavior, speech and body odor of the driver.