

# **OSKALOOSA COMMUNITY SCHOOL DISTRICT**

## **REGULAR MEETING OF THE BOARD OF DIRECTORS**

**FEBRUARY 4, 2019**

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The Board of Directors of the Oskaloosa Community School District met in regular session at 6:00PM on Monday, February 4, 2019, in the Administration Board Room, 1800 North 3<sup>rd</sup> Street, Oskaloosa, Iowa.

### **BOARD MEMBERS PRESENT**

Present were Board members Shelly Herr, Sharma Parlett (via phone), Carl Drost, Erik Edgren, Amanda McGraw, Lynette Stream, and Kraig Van Hulzen.

### **OTHERS PRESENT**

Also present were Superintendent Mrs. Paula Wright, Stephanie Wilson, Bill Almond, Chase Weber, Amy Simmons, Stacy Bandy, Andy Hotek, Mike Dursky, Bret Foster, Chad Farner, Angie Holland, Tim Veiseth, Joe Lancello, Jeanne Clark, Chuck Banks, Kim Gile, Carrie Van Mersbergen, Mary Hersom, Alex Barr, Alice Bowling, Lauren Ernst, Conner Frederick, Kristen Bandy, Karen Eversmeyer, Kathy Akers, Dawn Anderson, Allison Stout, Amy Blythe, and Chad Vink.

### **AGENDA**

President Herr called the meeting to order. Drost moved to approve the Agenda. Edgren seconded and all voted in favor.

### **PUBLIC COMMENT AND VISITORS**

None.

### **REPORTS, COMMUNICATIONS, & ANNOUNCEMENTS**

Board members inquired and commented on District and Building reports, including regarding priority standards and assessments at the Elementary School, NEAP testing for some students, the value of the positive relationships exercise at the Middle and High Schools, Apprenticeship Day, and the proposed postcard promoting Oskaloosa Schools to the parents of preschoolers.

### **PERSONNEL**

Mrs. Wright presented the Board with two resignations and one appointment. Several Board members indicated that the resignations were significant losses for the District, and Mrs. Wright said that she appreciated the timeliness of the notices.

Van Hulzen moved to accept the Superintendent's recommendation of the appointment of Travis Miller as Assistant Varsity Baseball Coach starting with the 2019 season. Drost seconded and all voted in favor.

Drost moved to approve the resignations of Bruce McLellan and Timothy Vermeer effective at the end of the 2018-19 contract year. Van Hulzen seconded and all voted in favor.

### **CONSIDER ELEMENTARY LEADERSHIP STRUCTURE CHANGES**

Mrs. Wright stated that she was tasked by the Board to research whether changes should be made in the organizational structure of Administration at Oskaloosa Elementary School. She

noted that she met with staff and Board members and developed a proposed plan for the Board's deliberation. Board members asked about the role of interventionists, the chain of command, the timeline for hiring, the focus of the social worker, and the intentions regarding current staff.

Drost moved to approve the Proposed Elementary Leadership Structure as presented starting with the 2019-20 school year. Edgren seconded and all voted in favor.

#### **CONSIDER KINDER-PREP PROGRAM PROPOSAL**

Mrs. Wright recommended resurrecting the Kinder-Prep Program that the District used to administer. She noted the role it could play in developing age-appropriate students that are not ready for Kindergarten. The Board commented and queried regarding previous positive experiences, classroom space, student selection, specified curriculum, and the impact on Certified Enrollment.

McGraw moved to approve offering a Kinder-Prep Program at Oskaloosa Elementary School starting with the 2019-20 school year. Drost seconded and all voted in favor.

#### **CONSIDER HIGH SCHOOL SCHEDULE CHANGES PROPOSAL**

Members of the High School faculty were in attendance to present a proposed block schedule for the High School. They conveyed the purposes, evolution of thoughts, findings of research, pros & cons, schedule details, impact on Pride Hour, challenges, and the adaptation necessary for some classes. Board members inquired about those voting against the proposal in the staff survey, the nature of enrichment time, the extent of study time for high-level students, effect on early graduation, and the progression from older concepts to newer ones.

Van Hulzen moved to approve changes to the class schedule at Oskaloosa High School starting with the 2019-20 school year. Drost seconded the motion.

Edgren moved to amend the motion to make the changes a one-year pilot. Stream seconded the motion and all voted against except Edgren, who voted in favor.

Herr reintroduced the original motion and all voted in favor.

#### **CONSIDER FINAL READING OF POLICY 601.1 SCHOOL CALENDAR**

Mrs. Wright reintroduced revised Policy 601.1, which is being changed to align with current law.

Drost moved to approve, for the second and final reading, revised Board Policy 601.1 School Calendar as presented. Stream seconded and all voted in favor.

#### **CONSIDER CALENDAR CHANGES DUE TO WEATHER**

Mrs. Wright presented a plan for both students and staff to recoup time lost due to the weather.

Edgren moved to approve the plan for snow make-up hours for students and days for staff on the 2018-19 school calendar. McGraw seconded and all voted in favor.

#### **CONSIDER CONTRACT FOR STAFF PROFESSIONAL DEVELOPMENT 2019-20**

Mrs. Wright presented an opportunity to contract with Eric Jensen to speak to the staff in August regarding trauma-informed care and engaging impoverished students. She also commented

that other schools might be able to subsidize some of the cost, and that they are still investigating a proper facility.

Van Hulzen moved to approve the contract with Mr. Eric Jensen for District staff professional development in August of 2019. Drost seconded and all voted in favor.

#### **CONSIDER ELEMENTARY CLASS PLACEMENT LETTER**

Mrs. Wright presented a revised letter to send to the parents of Elementary School students regarding class placement for the subsequent year. The Board deliberated on the purpose of the letter, flexibility affecting open enrollment, problems with unrestricted choice, revisions to the questionnaire, the effect of Administration turnover, and the benefits of more homogeneous classes. It was agreed by consensus to consider it again at the March meeting.

#### **CONSIDER BRIGHT BYTES TECHNOLOGY SURVEY**

Mrs. Wright presented an opportunity to survey the students and staff anonymously about technology use in the District. She also confirmed that it fits into the District's current privacy policies.

Van Hulzen moved to permit the administration of the Bright Bytes survey to students and staff with a future presentation to the Board regarding the results and subsequent action plans. Stream seconded and all voted in favor.

#### **APPROVAL OF MINUTES, FINANCIALS, AND ABSTRACT OF CLAIMS**

After queries from Board members regarding Abstract payments, Drost moved to approve the Minutes, Financials, and Abstract of Claims as presented, including an additional invoice to the Iowa Department of Human Services for \$1,021.44. Edgren seconded and all voted in favor.

#### **CONSIDER ACCEPTANCE OF 2017-18 AUDIT REPORT**

Chad Vink, Board Treasurer, and Alex Barr, auditor for the District, presented the Board with the 2017-18 Audit Report. Members asked about IPERS liabilities, additional documentation on paying penalties and interest, and the use of budget amendments.

Drost moved to accept the 2017-18 Audit Report as presented. Edgren seconded and all voted in favor.

#### **CONSIDER PLAN & SUPPLEMENTAL AMOUNT REQUEST FOR DROPOUT PREVENTION**

Mrs. Wright presented a budget and plan for the At-Risk and Dropout Prevention programs for the 2019-20 school year. She detailed the changes from previous years, and that it was an opportunity for additional authority to benefit that population.

Drost moved to approve the At-Risk/Dropout Prevention plan and budget in the amount of \$836,533 and request the School Budget Review Committee for Modified Supplemental Amount and Supplemental Aid for Dropout Prevention in the amount of \$546,943. Parlett seconded and all voted in favor.

#### **CONSIDER DECLARING SURPLUS PROPERTY AND AUTHORIZING SALE**

Mrs. Wright provided a list of equipment she recommended to be declared surplus property and sold in accordance with Board Policy.

Parlett moved to declare the presented equipment as surplus property and allow the Superintendent to sell the items to the highest acceptable bidder. Van Hulzen seconded and all voted in favor.

#### **CONSIDER PROPOSALS AND AWARD AGREEMENT FOR REAL ESTATE SERVICES**

Mrs. Wright said that the Facilities Planning Committee recommended contracting with Legacy Real Estate for services in selling the Construction Trades house.

Van Hulzen moved to accept three proposals for realtor services for the Construction Trades house and offer the contract to Legacy Real Estate for 5% of sale price with half of the cost returned to the Construction Trades program. Drost seconded and all voted in favor.

#### **CONSIDER BID FOR COMMUNITY STADIUM TRACK REPLACEMENT**

Mrs. Wright stated that the Facilities Planning Committee recommended Midwest Track to replace the track at Community Stadium. The Board noted that the quote received wasn't identified as a firm bid and recommended acquiring a firm bid before proceeding.

Drost moved to accept one bid for Community Stadium track refurbishment and award the contract to Midwest Tennis & Track in the amount of \$120,000.00, contingent on acquiring a firm bid sheet. Edgren seconded and all voted in favor.

#### **CONSIDER DISTRICT ADVISORY COMMITTEE BOARD APPOINTMENT**

Mrs. Wright noted that Stream was no longer able to serve on the District Advisory Council and asked the Board to appoint a replacement.

Van Hulzen moved to appoint Erik Edgren as Board representative for the District Advisory Council effective immediately. Drost seconded and all voted in favor.

#### **REVIEW SUBSEQUENT MEETING DATE**

It was agreed to next meet on Tuesday, March 12, at 4:30PM for a worksession regarding the 2019-20 Certified Budget, followed by the regular meeting at 6PM.

#### **ADJOURNMENT**

President Herr adjourned the meeting at 9:05PM.

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Chad M. Vink, Board Secretary