

OSKALOOSA COMMUNITY SCHOOL DISTRICT

MEETING OF THE BOARD OF DIRECTORS

JULY 16, 2019

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The Board of Directors of the Oskaloosa Community School District met in regular session at 6:00PM on Tuesday, July 16, 2019, in the Administration Board Room, 1800 North 3rd Street, Oskaloosa, Iowa.

BOARD MEMBERS PRESENT

Present were Board members Shelly Herr, Sharma Parlett, Carl Drost, Amanda McGraw, Lynette Stream, and Kraig Van Hulzen. Member Erik Edgren was absent.

OTHERS PRESENT

Also present were Superintendent Mrs. Paula Wright, Bill Almond, Beverly Jenkinson, Melanie Hatch, Stacy Bandy, Sarah McGlothlen, Mark Scholes, Marlene Etter, Titus Letzring, Jared Buckalew, Rick Watts, Sharon Wilkin, Ginger Allsup, Mike Dursky, Angie Holland, Ken Allsup, and Chad Vink.

AGENDA

President Herr called the meeting to order. Drost moved to approve the Agenda. McGraw seconded and all voted in favor.

PUBLIC COMMENT

None

REPORTS, COMMUNICATIONS, AND ANNOUNCEMENTS

Mrs. Wright updated the Board on elections for the School Board to be held in November, as well as on the budget of the Home School Assistance Program.

PERSONNEL

Mrs. Wright presented the Board with four appointments.

Drost moved to accept the Superintendent's recommendation of the appointment of Megan Baker as full-time Middle School Special Education Teacher starting with the 2019-2020 school year at the BA Step 1 salary level of \$37,535. Parlett seconded and all voted in favor.

Van Hulzen moved to accept the Superintendent's recommendation of the appointment of Dustin Harbour as full-time Elementary School Classroom Teacher starting with the 2019-2020 school year at the BA Step 1 salary level of \$37,535. Drost seconded and all voted in favor.

Drost moved to accept the Superintendent's recommendations of the appointments of Anna Schaefer as Color Guard Coach and Kelly Luck as Middle School Basketball Coach starting with the 2019-2020 school year. McGraw seconded and all voted in favor.

CONSIDER APPROVAL OF 2019-2020 PARENT/STUDENT HANDBOOKS

Mrs. Wright introduced the revised handbooks for the subsequent year based on the recommendations by Board members, including regarding 504 language.

Parlett moved to approve the 2019-2020 Parent/Student Handbooks as presented and amended. Drost seconded and all voted in favor.

CONSIDER APPOINTMENT OF LEVEL I AND LEVEL II INVESTIGATORS

Mrs. Wright presented the Board with a list of names as her recommendations to serve as Level I and II investigators as required by law and policy.

McGraw moved to appoint Level I and Level II Investigators as presented. Drost seconded and all voted in favor.

CONSIDER APPOINTMENT OF ADMINISTRATIVE REPRESENTATIVE TO OEF BOARD

Mrs. Wright introduced the need for the Board to appoint an Administrative representative to the Board of the Oskaloosa Education Foundation. The Board indicated their preference that Mrs. Wright serve in that capacity.

Parlett moved to appoint Mrs. Paula Wright as Administrative representative and Mark Scholes as alternate representative to the Oskaloosa Education Foundation Board. Drost seconded and all voted in favor.

APPROVAL OF MINUTES, ABSTRACT, AND FINANCIALS

After Stream cited a correction to the June minutes, and other Board members inquired regarding payments for mileage, batteries, professional development expenses, and Aruba software, Drost moved to approve the revised Minutes, Financials, and Abstract of Claims as presented. Parlett seconded and all voted in favor.

CONSIDER AWARD OF CONTRACT FOR FOOD SERVICE BAKERY ITEMS

Mrs. Wright presented two bids for purchasing Food Service bakery items and recommended Pan-O-Gold.

McGraw moved to accept two proposals for nutrition program bakery items and award the contract to Pan-O-Gold Baking Co. starting with the 2019-2020 school year. Stream seconded and all voted in favor.

CONSIDER RENEWAL OF CONTRACT FOR CHEMICALS, FOOD, AND SUPPLIES

Mrs. Wright presented the Board with the renewal contracts with Martin Bros., Inc. to provide chemicals, food, and supplies for the Food Service program.

Drost moved to approve the contracts with Martin Bros. Inc. for nutrition program food, chemicals, and supplies through the Central Buying Consortium starting with the 2019-2020 school year. Parlett seconded and all voted in favor.

CONSIDER AWARD OF CONTRACT FOR FOOD SERVICE PRODUCE

Mrs. Wright presented the Board with the results of the bidding for Food Service produce conducted by the Central Buying Consortium.

McGraw moved to approve the contract with Loffredo Fresh Produce Company Inc. for nutrition program produce through the Central Buying Consortium starting with the 2019-2020 school year. Drost seconded and all voted in favor.

CONSIDER APPROVAL OF INCREASES IN SUBSTITUTE PAY RATES

Mrs. Wright recommended that the Board increase the rate for full-day teacher substitutes to remain competitive with contiguous districts.

Drost moved to approve the increase in substitute teacher pay to \$120 for a full day and maintain the rate of \$70 for a half-day starting with the 2019-2020 school year. McGraw seconded and all voted in favor.

CONSIDER ACCESS TO VIDEO PRODUCTION OF EXTRACURRICULAR EVENTS

Mrs. Wright stated that she recently met with a Committee that included two Board members to determine an organized means of distributing the video feed of District extra-curricular events. The Committee recommended taking bids for the exclusive rights, and accordingly Mrs. Wright detailed the components of a potential RFP. Drost lauded the Committee's approach and work on the issue, and Van Hulzen asked about an appropriate timeline to submit bids.

Van Hulzen moved to issue a Request for Proposals to obtain exclusive access to the video production of District extracurricular events with a deadline of July 29, 2019, at 4PM. Drost seconded and all voted in favor.

CONSIDER DECLARING SURPLUS PROPERTY AND AUTHORIZING SALE

Mrs. Wright introduced a list of surplus property and recommended selling the items individually to the highest bidder. Van Hulzen queried about managing it online, and Mrs. Wright indicated that she would post it on Facebook.

Drost moved to declare surplus property as presented and authorize the Superintendent to accept bids and dispose of the property in the most effective and efficient means possible. McGraw seconded and all voted in favor.

CONSIDER RESOLUTION AUTHORIZING TRANSFER OF PROPERTY OWNERSHIP

Mrs. Wright said that the Construction Trades house was ready to be sold after final completion of a short list of issues.

Van Hulzen moved to adopt the Resolution Authorizing Transfer of Property Ownership as presented. Drost seconded the motion and those that voted in favor when the roll was called were Drost, Herr, McGraw, Parlett, Stream, and Van Hulzen.

CONSIDER BID AND AWARD OF CONTRACT FOR STADIUM TRACK REFURBISHMENT

Mrs. Wright reminded the Board that they wanted a firm bid before proceeding on installation of a new track surface at Community Stadium, and the firm bid, including some adjustments to the scope, was slightly higher than previously approved.

Drost moved to accept the bid and award the contract from Midwest Tennis & Track for track surface replacement in the amount of \$125,900. Van Hulzen seconded and all voted in favor.

CONSIDER APPROVAL OF 28E LEASE OF BUSINESS PROPERTY – SIEDA

Mrs. Wright presented the Board with a renewal contract for Headstart to use the Webster Building, noting there were no changes from the previous year.

Parlett moved to approve the proposed 28E Lease of Business Property with Southern Iowa Economic Development Association as presented. Drost seconded and all voted in favor.

CONSIDER APPROVAL OF 28E LEASE OF BUSINESS PROPERTY – PRESCHOOL

Mrs. Wright presented the Board with a renewal contract for the Preschool Partners to use the Webster Building, noting there were no changes from the previous year.

Drost moved to approve the proposed 28E Lease of Business Property with the Oskaloosa Preschool Partners as presented. McGraw seconded and all voted in favor.

CONSIDER APPROVAL OF AGREEMENT OF SERVICES – MAHASKA COUNTY YMCA

Mrs. Wright presented the Board with a renewal contract to split the cost of the Secretary at the Webster Building, noting there were no changes from the previous year.

Drost moved to approve the proposed Agreement For Services with Mahaska County YMCA as presented. McGraw seconded and all voted in favor.

CONSIDER FINAL READING OF REVISED BOARD POLICIES 504 – 505

Mrs. Wright introduced policies 504 – 505, indicating that no changes were recommended from the first reading.

McGraw moved to approve, for the second and final reading, revised Board Policies 504-505 as presented and amended. Drost seconded and all voted in favor.

CONSIDER ANNUAL REVIEW OF BOARD POLICY 104

Mrs. Wright conveyed that the Board policy on bullying needed to be reviewed annually, and she was recommending no changes. Board members indicated that they wanted it to be monitored closely and that additional training should be provided.

Van Hulzen moved to approve the annual reading of Board Policy 104 – Anti-Bullying/Harassment as presented. Drost seconded and all voted in favor.

CONSIDER FIRST READING OF REVISED BOARD POLICY 203

Mrs. Wright presented the Board with a revision to the conflict-of-interest policy for Board members that included an increase to the unrelated compensation members can receive from the District to \$6,000. Drost inquired about the limit and scope of related-party transactions.

Van Hulzen moved to approve, for the first reading, revised Board Policy 203 – Board of Directors Conflict of Interest as presented. Drost seconded and all voted in favor.

REVIEW SUBSEQUENT MEETING DATE

It was agreed to next meet on Tuesday, August 13, at 6PM for the regular meeting.

ADJOURNMENT

President Herr adjourned the meeting at 7:05PM.