

OSKALOOSA COMMUNITY SCHOOL DISTRICT

MEETING OF THE BOARD OF DIRECTORS

JUNE 11, 2019

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The Board of Directors of the Oskaloosa Community School District met in regular session at 6:00PM on Tuesday, June 11, 2019, in the Administration Board Room, 1800 North 3rd Street, Oskaloosa, Iowa.

BOARD MEMBERS PRESENT

Present were Board members Shelly Herr, Sharma Parlett, Carl Drost, Erik Edgren, Amanda McGraw, Lynette Stream, and Kraig Van Hulzen.

OTHERS PRESENT

Also present were Superintendent Mrs. Paula Wright, Bill Almond, Steph Wilson, Ryan Parker, Chuck Banks, Amy Bidwell, Stacy Bandy, Teresa Higgins, Ginger Allsup, Sharon Wilkin, Bob Drost, Mike Dursky, Marlene Etter, Angie Holland, Ken Allsup, Joe Lancello, and Chad Vink.

AGENDA

President Herr called the meeting to order at 6:09PM. Stream moved to approve the Agenda. Drost seconded and all voted in favor.

PUBLIC COMMENT

None

REPORTS, COMMUNICATIONS, AND ANNOUNCEMENTS

Board members commented on discipline statistics at the High School, High School technology staff, free and reduced lunch numbers, achievement data, and whether a worksession was necessary to review the End of Year Building Reports.

PERSONNEL

Mrs. Wright presented the Board with nine appointments, four resignations, and six transfers.

Drost moved to accept the Superintendent's recommendation of the appointment of Sharon Hammes as half-time Elementary School Music Instructor for a one-year contract for the 2019-2020 school year at the MA+30 Step 11 salary level of \$30,590. Edgren seconded and all voted in favor.

McGraw moved to accept the Superintendent's recommendation of the appointment of Alexa Wahlert as full-time Elementary School Special Education Teacher starting with the 2019-2020 school year at the BA Step 1 salary level of \$37,535. Drost seconded and all voted in favor.

Van Hulzen moved to accept the Superintendent's recommendation of the appointment of Mackenzie Paris as full-time Elementary School Special Education Teacher starting with the 2019-2020 school year at the BA Step 1 salary level of \$37,535. McGraw seconded and all voted in favor.

Parlett moved to accept the Superintendent's recommendation of the appointment of Nicole Stewart as full-time Middle School Classroom Teacher starting with the 2019-2020 school year at the BA Step 4 salary level of \$41,198. Drost seconded and all voted in favor.

Van Hulzen moved to accept the Superintendent's recommendation of the appointment of Melanie Hatch as Director of Student Services starting July 1, 2019, with a 260-day contract in the amount of \$90,000. Drost seconded and all voted in favor except McGraw, who voted against.

Drost moved to accept the Superintendent's recommendation of the appointment of Angela Hanson as Director of Curriculum & Instruction starting July 1, 2019, with a 260-day contract in the amount of \$90,000. Parlett seconded and all voted in favor.

Van Hulzen moved to accept the Superintendent's recommendations of the appointments of Bart Elliot as Middle School Football Coach, Andy Fuhs as Middle School Wrestling Coach, and Justin Von Ahsen as Middle School Wrestling Coach starting with the 2019-2020 school year. McGraw seconded and all voted in favor.

Parlett moved to accept the resignations of Joyce Eveland, Shannon Nikkel, Stephanie Wilson, and Matt Johnson effective immediately, pending suitable replacements if applicable. Drost seconded and all voted in favor.

Drost moved to accept the transfers of Deb De Jong, Autumn Reisetter, Bill Pester, Tauni Biddle, Heather Van Gorp, and Molly Sterner effective for the 2019-2020 school year as presented. McGraw seconded and all voted in favor.

CONSIDER APPROVAL OF 2019-2020 PARENT/STUDENT HANDBOOKS

Mrs. Wright introduced the Handbooks for 2019-2020 for the Board's review, starting with the Elementary School. Mr. Dursky said that the changes identified earlier in the year had been made. Board members then discussed the security plan, public knowledge of emergency procedures, the 504 equity contact, language on room clears, and consequences for different behavior levels. It was agreed by consensus to review and approve the Handbooks at a later meeting.

CONSIDER APPROVAL OF MEMORANDUM AND CONTRACT REGARDING PROPERTY

Mrs. Wright and Van Hulzen presented the Board with a memorandum and contract regarding the purchase of property in the Marje addition for use by the Construction Trades program. Board members discussed the typical margin on the sale of such houses and whether the agreements would compel the District into an artificial deadline. Mrs. Wright also noted that the documents were reviewed by the Facilities Planning Committee prior to the meeting.

Van Hulzen moved to approve the Real Estate Contract and Memorandum of Understanding with Marje, L.C. as presented. Drost seconded and all voted in favor.

CONSIDER ADOPTION OF RETURN TO PLAY PROTOCOL FOR DISTRICT ACTIVITIES

Mrs. Wright introduced the new return-to-play protocol that is now required for sanctioned activities.

Drost moved to adopt the Return-To-Play Protocol as required. Parlett seconded and all voted in favor except Edgren, who abstained.

CONSIDER APPROVAL OF REVISED CERTIFIED STAFF HANDBOOK

Mrs. Wright introduced the revised Certified Staff Handbook and identified the changes made. Stream inquired about the Sick Leave Bank Committee and Van Hulzen emphasized the need to promote the District through social media. Edgren noted that the Board should be aware of what teachers are signing-off on.

Drost moved to approve the revised Certified Staff Handbook as presented. McGraw seconded and all voted in favor.

CONSIDER APPROVAL OF PROPERTY AND CASUALTY INSURANCE POLICY

Vink introduced the renewal premium for property insurance, noting the reasons for the large increase for excess property insurance. He also noted that the workers compensation mod was lower and those premiums were flat.

Drost moved to approve the District Property and Casualty Insurance Policy as provided by Arthur J. Gallagher and the Iowa Public School Insurance Program effective July 2019 through June 2020 at a cost of \$378,963. Parlett seconded and all voted in favor.

CONSIDER APPROVAL OF BREAKDOWN INSURANCE POLICY

Vink introduced the premium quote for the Breakdown Insurance Policy. He noted that, while the premium was higher, claims were also higher and the process is working very well.

McGraw moved to approve the Equipment Maintenance Insurance Policy as provided by Specialty Underwriters Insurance Company effective July 2019 through June 2020 at a cost of \$218,176. Drost seconded and all voted in favor.

APPROVAL OF MINUTES, ABSTRACT, AND FINANCIALS

After McGraw cited a correction to the May minutes, she moved to approve the amended Minutes, Financials, and Abstract of Claims as presented. Drost seconded and all voted in favor.

CONSIDER APPROVAL OF STIPULATION WITH OSSA

Mrs. Wright recommended approval of a document that would remove the Operations Secretary from the support staff bargaining unit. She noted that the Association had already approved.

McGraw moved to adopt the Agreement of Stipulation with the Oskaloosa Support Staff Association as presented. Parlett seconded and all voted in favor.

CONSIDER CONTRACT WITH FRK FOR FACILITIES MASTER PLANNING

Mrs. Wright and Drost presented an agreement for FRK Architects to do a facilities plan for the District, noting that the Facilities Planning Committee has worked through the contract and made a few amendments. Herr inquired about the extent of Board member involvement, and Van Hulzen noted that it would be consistent throughout the process.

Drost moved to approve the contract with Frevert-Ramsey-Kobes, Architects-Engineers, P.C. for facility planning services as presented and amended with a cost not to exceed \$25,000. Edgren seconded and all voted in favor.

CONSIDER ACCESS TO VIDEO PRODUCTION OF EXTRACURRICULAR EVENTS

Mrs. Wright introduced an opportunity for the District to move to a fee-based model to provide the video feed of extracurricular events. Discussion ensued on what was currently occurring and how to proceed. It was agreed by consensus to get more information and delay the decision until a later meeting.

CONSIDER RELEASE OF RETAINAGE FOR GYMNASIUM RENOVATION PROJECT

Mrs. Wright introduced the final pay application for the High School Gym renovation project. Drost stated that the Facilities Planning Committee agreed that the project was complete and the retainage could be paid once the legal requirements were met.

Drost moved to approve the release of retainage to DDVI, Inc. in the amount of \$58,472.83, pending receipt of the release from the Claim Against Contractor and meeting all other legal requirements. McGraw seconded and all voted in favor.

CONSIDER FINAL READING OF REVISED BOARD POLICIES 500 – 503

Mrs. Wright introduced revised policies 500-503 for a final reading. Edgren expressed continued concern regarding the language about enforcement of conduct outside of school.

Drost moved to approve, for the second and final reading, revised Board Policies 500-503 as presented and amended. Parlett seconded and all voted in favor except Edgren, who voted against.

CONSIDER FIRST READING OF REVISED BOARD POLICIES 504 – 505

Mrs. Wright introduced the recommended changes to policies 504-505 as proposed by the Policy Committee.

Van Hulzen moved to approve, for the first reading, revised Board Policies 504-505 as presented and amended. Drost seconded and all voted in favor.

CONSIDER RENEWAL OF MEMBERSHIP IN IASB

Mrs. Wright introduced the opportunity to renew membership with the Iowa Association of School Boards. Edgren stated that he has reservations due to their work as a lobbying body. Drost wanted the District to get more publicity through IASB, and McGraw appreciated the data that they provide.

Van Hulzen moved to approve affiliation with the Iowa Association of School Boards and the related membership dues of \$7,598. Stream seconded and all voted in favor except Edgren, who voted against.

FOCUS ON EDUCATION – ENROLLMENT PROJECTIONS

Mrs. Wright took the floor to provide information on the history of District enrollment, as well as projections for the next several years.

REVIEW SUBSEQUENT MEETING DATE

It was agreed to next meet on Tuesday, July 16, at 6PM for the regular meeting that will begin with a worksession on End of Year Reports and 2019-20 Handbooks.

Drost moved to change the regular Board meeting date for July 2019 from July 9 to July 16. Van Hulzen seconded and all voted in favor.

CLOSED SESSION

Van Hulzen moved that the Board of Directors of the Oskaloosa Community School District hold a closed session to evaluate an individual whose performance is being considered as provided in Iowa Code Section 21.5 and pursuant to the individual's request. Drost seconded the motion. Those that voted in favor when the roll was called were Drost, Edgren, Herr, McGraw, Parlett, Stream, and Van Hulzen.

The Board entered closed session at 8:03PM.

The Board exited closed session at 9:16PM.

CONSIDER EMPLOYMENT CONTRACT

Drost moved to extend the contract of Mrs. Paula Wright as Superintendent of the Oskaloosa Community School District for an additional year to complete a three-year contract with an increase of \$10,000 in salary to \$190,000, maintain a transportation allowance, and provide an allowance for unused vacation days to be carried over to the subsequent year. McGraw seconded and all voted in favor.

ADJOURNMENT

President Herr adjourned the meeting at 9:21PM.

Chad M. Vink, Board Secretary