

# OSKALOOSA COMMUNITY SCHOOL DISTRICT

## MEETING OF THE BOARD OF DIRECTORS

### JUNE 8, 2016

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The Board of Directors of the Oskaloosa Community School District met in regular session at 7:00PM on Wednesday, June 8, 2016, in the Administration Board Room, 1800 North 3<sup>rd</sup> Street, Oskaloosa, Iowa.

#### BOARD MEMBERS PRESENT

Present were Board members Tom Richardson, Shelly Herr, Carl Drost, Erik Edgren, Nicholas Hansen, Sharma Parlett, and Kraig Van Hulzen.

#### OTHERS PRESENT

Also present were Superintendent Mr. Russell Reiter, Dr. Mary Cooksley, Jan Palmer, Stacy Bandy, Andy Hotek, Mike Dursky, Marcia Hadden, Greg McCaulley, Ken Allsup, Ginger Allsup, Tom Palmer, Tiffany Ebelheiser, Magan Jansen, Stacey Scott, Rob Scott, Jessi Blommers, Jason Schutz, Amy Shafer, Jenna Van Arkel, Sara Bonnett, and Chad Vink.

#### AGENDA

President Richardson called the meeting to order. Hansen moved to approve the Agenda. Herr seconded and all voted in favor.

#### PUBLIC COMMENT

Stacey Scott, 1375 280<sup>th</sup> Street, and Magan Jansen, 1707 Edmundson Drive, Oskaloosa, came forward individually on behalf of OES Parents for a Better Experience to comment on student behavior issues at the Elementary School and their hope for improvement.

#### BOARD REPORTS

Van Hulzen noted that he is working with Dave Bower and others regarding ideas for lots for the construction of future Construction Trades houses.

Herr commented on her meeting with the Elementary School PTO that addressed similar issues mentioned by Mrs. Scott and Mrs. Jansen.

Parlett inquired about parent involvement with developing student/parent handbooks, and a discussion ensued about both parent and Board involvement.

Herr stated that the analysis of the assessment data has been done, and it will help shape future Board goals.

Drost said that he knows the Scott family and has similar concerns, and hopes to see improvements. He provided some recommendations.

## **BUILDING REPORTS**

Building principals responded to questions on the PBIS inventory, 7<sup>th</sup> Grade behavior issues, fidelity checks, criteria for low socio-economic and at-risk students, lack of expulsions, credit recovery, and the reduction of failing grades.

## **CURRICULUM DIRECTOR REPORT**

None other than the written report.

## **SUPERINTENDENT REPORT**

Mr. Reiter took the floor to inform the Board on events and activities in the District. He began by reporting on the replacement of the flooring at the High School. He continued by commenting on summer maintenance projects, solar panel installation, softball field issues, and open enrollment data collection. He concluded by recognizing Dr. Mary Cooksley, who would be leaving the District after 9 years.

## **APPROVAL OF MINUTES, ABSTRACT, AND FINANCIALS**

Van Hulzen moved to approve the Minutes, Financials, and Abstract of Claims as presented. Drost seconded and all voted in favor.

## **PRESENTATION REGARDING STANDARDS-BASED GRADING**

Dr. Cooksley came forward and displayed a clip regarding standards-based grading that was produced by the Video Production class to inform parents on how it works.

## **CONSIDER APPROVAL OF 2016-2017 APR IMPROVEMENT GOALS**

Dr. Cooksley was in attendance to provide the data and analysis driving the proposed Annual Improvement Goals for next year as developed by the District Advisory Council. Parlett expressed concern about closing the gap in several of the noted areas. Drost felt that the APR goals should be the same as the Board goals.

Parlett moved to approve the District's Annual Progress Report Improvement Goals for 2016-2017 as presented. Hansen seconded and all voted in favor except Drost, who voted against.

## **CONSIDER APPROVAL OF BACKPACK WEEKEND FOOD INITIATIVE**

Jan Palmer took the floor and updated the Board on the results of the weekend food initiative approved last summer. She noted that it has been a success, and recommended that it continue at the Elementary School. The Board thanked Palmer for her work.

Herr moved to approve the Backpack Weekend Food Initiative for Oskaloosa Elementary School as presented. Van Hulzen seconded and all voted in favor.

## **CONSIDER RESOLUTION AUTHORIZING TRANSFER OF PROPERTY OWNERSHIP**

Vink announced that the last step in the sale of the Construction Trades house was to resolve to transfer the property so the Board President can close the sale.

Drost moved to adopt the Resolution Authorizing Transfer of Property Ownership of the property located at 515 South M Street as presented subject to proper closing procedures. Edgren seconded the motion. Those that voted in favor when the roll was called were Drost, Edgren, Hansen, Herr, Parlett, Richardson, and Van Hulzen.

### **CONSIDER ANNUAL APPROVAL OF BOARD POLICY 501.111**

Mr. Reiter introduced the need to re-evaluate and re-approve the open campus policy annually. Bandy recommended no changes. Edgren asked about certain scenarios and Bandy gave examples of how the privilege would work in those instances.

Herr moved to approve Board Policy 501.111 – Senior High School Open Campus as presented for the 2016-2017 school year. Parlett seconded and all voted in favor.

### **CONSIDER APPROVAL OF SALARIES FOR ADMINISTRATORS & DIRECTORS**

Mr. Reiter introduced the recommended compensation package for Administrators and Directors, noting additional days for Elementary School Principals due to summer school requirements. Edgren inquired about the number of days and compensation for the Activity Director compared to Associate Principals. Mr. Reiter indicated that the salary increases were all about 2%.

Hansen moved to approve the salary increases for all Administrators and Directors as presented and recommended by the Superintendent. Van Hulzen seconded and all voted in favor except Drost, who voted against.

### **CONSIDER APPROVAL OF WAGES FOR OTHER SUPPORT EMPLOYEES**

Mr. Reiter presented wage recommendations for support staff that are not covered by a collective bargaining agreement. He noted it was consistent with the bargaining groups.

Van Hulzen moved to approve the compensation increases for Other Support Employees as presented and recommended by the Superintendent. Parlett seconded and all voted in favor.

### **CONSIDER PROPOSALS AND AWARD CONTRACT FOR COPIER REPLACEMENT**

Mr. Reiter introduced five proposals for the purchase of a large copier for the secondary campus. Vink noted the items included in the contract that is being recommended.

Herr moved to accept five proposals for the High School Copier Project and award the contract to Infomax Office Systems in the amount of \$21,300.00. Parlett seconded and all voted in favor.

### **CONSIDER APPROVAL OF CONTRACT OF EDUCATIONAL SERVICES**

Mr. Reiter introduced the contract with Indian Hills for the upcoming year to provide concurrent enrollment credits and support of the Career Academy. Edgren asked about the welding program housed at North Mahaska, and noted his desire that the program be moved to Oskaloosa.

Herr moved to approve the Contract of Educational Services 2016-2017 with Indian Hills Community College as presented. Hansen seconded and all voted in favor.

### **CONSIDER RENEWAL OF PROPERTY AND CASUALTY INSURANCE POLICY**

Mr. Reiter introduced the need to renew the Property and Casualty Insurance Policy. Vink noted the savings from moving to the new program last year, including a lower premium for the upcoming year.

Van Hulzen moved to approve the District Property and Casualty Insurance Policy as provided by Arthur J. Gallagher and the Iowa Public School Insurance Program effective July 2016 through June 2017 at a cost of \$265,194.32. Drost seconded and all voted in favor.

### **CONSIDER RENEWAL OF BREAKDOWN INSURANCE POLICY**

Mr. Reiter introduced the need to renew the Breakdown Insurance Policy, noting that the increase in premium is due to an increase in covered computers as well as high usage, but he is also investigating competitors that may have a lower cost.

Parlett moved to approve the renewal of the Equipment Breakdown Policy as provided by Security Underwriters Insurance Company and Jester Insurance Services effective July 2016 through June 2017 at a cost of \$261,472. Herr seconded and all voted in favor.

### **CONSIDER APPROVAL OF NATURAL GAS SALES AGREEMENT**

Vink presented a recommendation for a natural gas provider beginning July 1. He noted the proposals that were submitted and the lower costs the new agreement should provide.

Drost moved to approve the Natural Gas Sales Agreement and General Terms and Conditions with CenterPoint Energy Services Retail, L.L.C. for 2016-2018 as presented. Van Hulzen seconded and all voted in favor.

### **CONSIDER AUTHORIZING PAYMENT OF FISCAL YEAR-END INVOICES**

Vink introduced the need for the Board to authorize the payment of invoices for the timely closing of the fiscal year.

Van Hulzen moved to authorize the payment of June invoices necessary to close the fiscal year. Drost seconded and all voted in favor.

### **PERSONNEL**

Mr. Reiter provided the Board with six appointments. Drost and Edgren were concerned about the qualifications of some of the applicants being offered.

Parlett moved to accept the Superintendent's recommendation of the appointment of Savanna Mason as Elementary School Classroom Teacher starting with the 2016-2017 school year at the BA Step 1 salary level or \$34,885.00. Herr seconded and all voted in favor.

Van Hulzen moved to accept the Superintendent's recommendation of the appointment of Sharon Wilkin as Elementary School Classroom Teacher starting with the 2016-2017 school year at the BA Step 1 salary level or \$34,885.00. Parlett seconded and all voted in favor.

Van Hulzen moved to accept the Superintendent's recommendation of the appointment of Michelle Nelson as Elementary School Special Education Teacher starting with the 2016-2017 school year at the BA Step 1 salary level or \$34,885.00. Hansen seconded and all voted in favor.

Van Hulzen moved to accept the Superintendent's recommendation of the appointment of Erik McGee as Elementary School Special Education Teacher starting with the 2016-2017 school year at the BA Step 1 salary level or \$34,885.00. Edgren seconded and all voted in favor.

Van Hulzen moved to accept the Superintendent's recommendation of the appointment of Andrew Fuhs as Middle School Industrial Technology Teacher starting with the 2016-2017 school year at the MA Step 8 salary level or \$49,233.00. Herr seconded and all voted in favor except Drost, who voted against.

Van Hulzen moved to accept the Superintendent's recommendation of the appointment of Robert Campbell as Middle School Science and Language Arts Teacher starting with the 2016-2017 school year at the MA Step 6 salary level or \$46,135.00. Edgren seconded and all voted in favor.

### **REVIEW SUBSEQUENT MEETING DATE**

It was agreed to next meet on Tuesday, July 12, 2016, at 7PM.

### **CLOSED SESSION**

Herr moved that that the Board of Directors of the Oskaloosa Community School District hold a closed session to evaluate an individual whose performance is being considered as provided in Iowa Code Section 21.5 and pursuant to the individual's request. Parlett seconded the motion. Those that voted in favor when the roll was called were Drost, Edgren, Hansen, Herr, Parlett, Richardson, and Van Hulzen.

The Board entered closed session at 9:38PM.

### **RETURN TO OPEN SESSION**

The Board exited closed session at 11:08PM.

### **CONSIDER APPROVAL OF CONTRACT WITH SUPERINTENDENT**

Hansen moved to maintain the current contract of Mr. Russell Reiter as Superintendent of the Oskaloosa Community School District at a salary of \$170,723. Edgren seconded the motion and all voted in favor except Drost and Van Hulzen, who voted against.

### **ADJOURNMENT**

President Richardson adjourned the meeting at 11:10PM.

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Chad M. Vink, Board Secretary