

# **OSKALOOSA COMMUNITY SCHOOL DISTRICT**

## **MEETING OF THE BOARD OF DIRECTORS**

**MARCH 13, 2018**

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The Board of Directors of the Oskaloosa Community School District met in regular session at 6:00PM on Tuesday, March 13, 2018, in the Administration Board Room, 1800 North 3<sup>rd</sup> Street, Oskaloosa, Iowa.

### **BOARD MEMBERS PRESENT**

Present were Board members Shelly Herr, Sharma Parlett (via phone), Carl Drost, Erik Edgren, Amanda McGraw, Lynette Stream, and Kraig Van Hulzen.

### **OTHERS PRESENT**

Also present were Superintendent Mr. Russell Reiter, Steph Wilson, Bill Almond, Beverly Jenkinson, Cory Sheeley, Andy Hotek, Mike Dursky, Mike Comfort, Tim Scott, Angie Holland, Tim Veiseth, Bret Foster, and Chad Vink.

### **AGENDA**

President Herr called the meeting to order. Drost moved to approve the revised Agenda. McGraw seconded and all voted in favor.

### **PUBLIC COMMENT**

None.

### **BOARD REPORTS**

Drost commented on the progress of the High School Gym Renovation, including ductwork and planning around sewer pipes. He also noted that Herr, McGraw, and himself were going to talk to teaching staff about participating in stakeholder groups during the Superintendent search. Stream mentioned the attendance and enthusiasm at the recent State Tournament basketball games.

### **BUILDING REPORTS**

Edgren inquired about the parent confirmations for the iSmile forms and commented that he wanted to see data on zero office referrals on the behavior reports.

### **CURRICULUM DIRECTOR REPORT**

Drost asked about the reduction in Sixth Grade English instruction time and about adding members to the District Advisory Council.

### **SUPERINTENDENT REPORT**

Mr. Reiter took the floor to inform the Board on events and activities in the District. He began by mentioning that he would be recommending a support staff retirement package at the next regular meeting. He also commented on a potential shared Food Service

Director, a possible plan to reduce the number of AEAs to five, and dates for local committees on salary and insurance. He also complimented the results of jazz band competitions, including another trip to the state competition.

### **APPROVAL OF MINUTES, ABSTRACT, AND FINANCIALS**

Drost moved to approve the Minutes, Financials, and Abstract of Claims as presented. Van Hulzen seconded and all voted in favor.

### **PRESENTATION ON BIG BROTHERS BIG SISTERS PROGRAM**

Mr. Reiter noted that the presentation on Big Brothers Big Sisters would likely happen at the April meeting.

### **PRESENTATION BY TAKE ACTION CONSULTING**

Mr. Reiter said that Rozy Warder was unavailable for a presentation.

### **CONSIDER REVISIONS TO GRADING FOR HIGH SCHOOL MATHEMATICS**

Stephanie Wilson, Curriculum Director, took the floor to introduce the High School Mathematics staff and convey the rationale behind changing to standards-based grading for the Math Department. Faculty members cited the ways it would improve rigor and performance, and Board members asked about test retakes, progress monitoring, parental communication, consistency, and quality rubrics. The Board agreed to delay a decision until after the rubrics were completed and presented.

### **PRESENTATION ON WINTER ASSESSMENT DATA**

Wilson again came forward and provided composite data on the winter assessments of FAST, MAP, Preschool, and activity participation. After a few comments and questions, the Board thanked Wilson for the information.

### **CONSIDER ACCEPTANCE OF 2016-2017 AUDIT REPORT**

Chad Vink, Board Treasurer, presented the Fiscal Year 2017 Audit Report for the Board's consideration. He noted the unmodified opinions, financial status of each fund, and the small number of deficiencies cited. The Board inquired about the Food Service balance and the current and upcoming IPERS liabilities.

Drost moved to accept the Independent Auditor's Report for the year ended June 30, 2017 as presented. McGraw seconded and all voted in favor.

### **CONSIDER RECEIVING BIDS AND AUTHORIZING PURCHASE OF SCHOOL BUSES**

Mr. Reiter presented the Board with two bids for the purchase of school buses. Edgren inquired about chips to increase the horsepower of the engines, and Almond responded that they have done that in the past but try to buy with the more robust engine and transmission.

Drost moved to receive two bids for bus purchases and award the sales to Hoglund Bus Company, Inc. for one 84-passenger diesel school bus at a cost of \$112,000 and one 65-passenger diesel school bus at a cost of \$80,500, and exercise trade-in allowances if advantageous to the District. Van Hulzen seconded and all voted in favor.

### **CONSIDER DECLARING SURPLUS PROPERTY AND AUTHORIZING SALE**

Almond recommended trying to sell the obsolete buses to the public to see if they could be sold for more than the trade-in value. Reiter and Almond noted that they had other vehicles, library desks, furniture, and other equipment to sell that was outdated. Board members recommended trying to sell as much as they could to keep storage space open.

Van Hulzen moved to accept the Superintendent's recommendation and declare buses 23 and 8, van number 40, library desks, and other equipment and furniture as surplus property and authorize the sale of same by Superintendent in the most efficient and effective means possible. Drost seconded and all voted in favor.

### **CONSIDER APPROVAL OF AUDIT SERVICES RFP AND TO SOLICIT PROPOSALS**

Vink told the Board that it was time to solicit proposals for audit services for the next three years.

Van Hulzen moved to approve the specifications of the Request for Proposal for Audit Services for the fiscal years ending June 30, 2018, 2019, and 2020. McGraw seconded and all voted in favor.

### **CONSIDER APPROVAL OF 2018-19 STUDENT FEES**

Mr. Reiter introduced the need to approve fees for 2018-19. He recommended not changing them from the current year.

McGraw moved to approve the student fees for District educational programs as presented effective for the 2018-2019 school year. Drost seconded and all voted in favor.

### **CONSIDER APPROVAL OF HOT LUNCH AND BREAKFAST PRICES**

Mr. Reiter introduced the need to approve hot lunch and breakfast prices for the 2018-19 school year. He recommended a 10-cent increase to all prices except milk. Van Hulzen recommended increasing to a round number for easy calculation. Edgren and McGraw noted a desire to discuss the problems leading to the current deficit before deciding on the prices. Mr. Reiter noted that they are making changes consistently to reduce costs and could present information at a later meeting. It was agreed by consensus to wait on the decision regarding prices.

### **CONSIDER APPROVAL OF 2018-19 CERTIFIED BUDGET SBRC LEVIES**

Mr. Reiter and Vink took the floor and presented options for taxing for the authority granted by the School Budget Review Committee. A discussion ensued regarding tax capacity, Special Education deficit and cuts, staffing adjustments, and the income surtax.

Van Hulzen moved to approve the SBRC cash reserve levy for budget authority previously granted the amount of \$1,000,000.00. Parlett seconded the motion. Those that voted in favor were Herr, Parlett, and Van Hulzen. Drost, Edgren, McGraw, and Stream voted against the motion and it failed.

Herr opened the floor for recommendations on how to proceed. After continued discussions on District needs and limitations, Drost said that he would reluctantly support

to levy up to \$250,000 for open enrollment out and \$750,000 for the special education deficit.

Van Hulzen moved to approve the SBRC cash reserve levy for budget authority granted for Special Education programs in the amount of \$750,000.00. Parlett seconded and all voted in favor.

Van Hulzen moved to approve the SBRC cash reserve levy for budget authority granted for Open Enrollment Not On The 2016 Count in the amount of \$250,000.00. Edgren seconded and all voted in favor.

### **CONSIDER APPROVAL OF 2018-19 BUDGET AND HEARING FOR PUBLISHING**

Vink introduced the certified budget for publishing with the designated amount for SBRC levies.

Van Hulzen moved to approve the publishing of the 2018-2019 Proposed Oskaloosa School Budget Summary as presented with a tax rate of \$14.16309 and schedule a public hearing for same on Tuesday, April 10, 2018 at 6:00PM. Edgren seconded and all voted in favor.

### **CONSIDER ADOPTION OF BUDGET GUARANTEE RESOLUTION**

Vink introduced the need for the Board to resolve to tax for the budget adjustment that provides for at least 1% additional authority for the subsequent year. Edgren asked about the cost, and Vink noted that it would add about two cents to the rate.

Van Hulzen moved to adopt the Resolution to Levy for Regular Program Budget Adjustment as presented. Parlett seconded the motion. Those that voted in favor when the role was called were Edgren, Herr, McGraw, Parlett, Stream, and Van Hulzen. Drost voted against.

### **PERSONNEL**

Mr. Reiter presented the Board with one resignation.

Edgren moved to accept the resignation of Amanda Johnson effective at the end of the 2017-2018 contract year subject to contract approval by another district. Drost seconded and all voted in favor.

### **REVIEW SUBSEQUENT MEETING DATE**

It was agreed to next meet on Tuesday, March 27, at 6PM to discuss the Food Service deficit and budget considerations.

### **ADJOURNMENT**

President Herr adjourned the meeting at 8:44PM.