

STUDENT PERSONNEL

Series 500

Policy Title: **Authorization For Releasing Student Directory Information**

Code No. **506.2E1**

The Oskaloosa Community School District has adopted a policy designed to assure parents and students the full implementation, protection and enjoyment of their rights under the Family Educational Rights and Privacy Act of 1974 (FERPA). A copy of the school district's policy is available for review in the office of the principal of all of our schools and on our board policies website.

This law requires the school district to designate as "directory information" any personally identifiable information taken from a student's educational records prior to making such information available to the public.

The school district has designated the following information as directory information:

- student's name
- grade level
- participation in officially recognized activities and sports
- weight and height of members of athletic teams only
- degrees and awards received

You have the right to refuse the designation of any or all of the categories of personally identifiable information as directory information with respect of your student provided that you notify the school district in writing not later than _____, 20__ of this school year. If you desire to make such a refusal, please complete and return the slip attached to this notice.

If you have no objection to the use of student information, you do not need to take any action.

RETURN THIS FORM

Oskaloosa Community School District Parental Directions to Withhold Student/Directory Information, for 20__ - 20__ school year.

I do not wish to have directory information disclosed for:

Student Name: _____ Date of Birth: _____

School: _____ Grade: _____

(Signature of Parent/Legal Guardian/Custodian of Child) (Date)

This form must be returned to your child's school no later than _____,
20__. Additional forms are available at your child's school.