

OSKALOOSA COMMUNITY SCHOOL DISTRICT

ANNUAL MEETING OF THE BOARD OF DIRECTORS

SEPTEMBER 11, 2018

SEPTEMBER 11, 2018

The Board of Directors of the Oskaloosa Community School District met for its Annual Meeting at 6:00PM on Tuesday, September 11, 2018, in the Administration Board Room, 1800 North 3rd Street, Oskaloosa, Iowa.

BOARD MEMBERS PRESENT

Present were Board members Shelly Herr, Sharma Parlett, Carl Drost, Erik Edgren, Amanda McGraw, Lynette Stream, and Kraig Van Hulzen.

OTHERS PRESENT

Also present were Superintendent Mrs. Paula Wright, Stephanie Wilson, Bill Almond, Stacy Bandy, Teresa Higgins, Andy Hotek, Mike Dursky, Joe Lancello, Amy Bidwell, Angie Holland, Tim Veiseth, Marlene Etter, and Chad Vink.

AGENDA

President Herr called the meeting to order. Van Hulzen moved to approve the Agenda. Drost seconded and all voted in favor.

PUBLIC COMMENT AND VISITORS

None.

BOARD REPORTS

Edgren complimented Mrs. Wright and teacher Tamara Knudtson for escorting students to the aviation career day in Ottumwa. Drost recommended Board members attend one of the Wednesday morning sessions with the Superintendent, as he found it to be beneficial.

BUILDING REPORTS

Mrs. Wright requested that Board members let her know what information from the buildings would be valuable to include in their reports.

SUPERINTENDENT REPORT

Mrs. Wright updated the Board on the progress of the Facility Planning Committee and ad-hoc 28E Committee.

ELECTION OF BOARD OFFICERS

Vink opened the floor to accept nominations for President of the Board of Directors.

Van Hulzen nominated Shelly Herr. Drost moved that nominations cease. Edgren seconded the motion and all voted in favor. Vink closed the nomination process and called the roll for the election of Shelly Herr. Those that voted in favor were Drost, Edgren, Herr, McGraw, Parlett, Stream, and Van Hulzen.

Vink declared Herr to be President of the Board of Directors and subsequently administered the Oath of Office to Herr and welcomed her to her seat as President.

Vink opened the floor to accept nominations for Vice President of the Board of Directors.

Van Hulzen nominated Sharma Parlett. Drost moved that nominations cease. Edgren seconded the motion and all voted in favor. Vink closed the nomination process and called the roll for the election of Sharma Parlett. Those that voted in favor were Drost, Edgren, Herr, McGraw, Parlett, Stream, and Van Hulzen.

Vink declared Parlett to be Vice President of the Board of Directors and subsequently administered the Oath of Office to Parlett. Herr took the chair to govern the remainder of the meeting.

DETERMINATION OF MEETINGS AND OPERATIONS OF THE BOARD

Mrs. Wright initiated discussion among the Board members as to any changes to the operations of the Board that they wished to make, including the dates and times of the regular Board meetings. After some dialogue, it was agreed by consensus to maintain the regular meeting times of Tuesday at 6:00PM.

Drost moved to maintain the time and dates of meetings as provided in Board Policy 210.2. Stream seconded and all voted in favor.

CONSIDER RESOLUTION NAMING DISTRICT DEPOSITORIES

Vink introduced the need for the Board to annually declare its depositories and limits. He noted that all District funds are secured through both the FDIC and the State of Iowa Sinking Fund. Drost and Edgren noted that, while there are no truly local banks in the community anymore, diversity in using banks should be considered.

Drost moved to adopt the Resolution Naming Depositories for the Oskaloosa Community School District as presented. Parlett seconded the motion. Those that voted in favor when the roll was called were Drost, Edgren, Herr, McGraw, Parlett, Stream, and Van Hulzen.

CONSIDER APPOINTMENT OF DISTRICT LEGAL COUNSEL

Mrs. Wright recommended no changes to District legal counsel.

Edgren moved to appoint Attorney Greg A. Life of Oskaloosa, Iowa, and the Ahlers & Cooney firm of Des Moines, Iowa, as official legal counsel for the Oskaloosa Community School District for the 2018-2019 school year. Van Hulzen seconded and all voted in favor.

CONSIDER APPOINTMENTS TO BOARD STANDING COMMITTEES

Mrs. Wright recommended that the Board establish three standing committees and requested volunteers to be appointed to those committees, noting that no more than three could serve on each committee.

Drost moved to appoint Carl Drost, Kraig Van Hulzen, and Erik Edgren to serve on the District Facilities Planning Committee; Kraig Van Hulzen, Amanda McGraw, and Shelly Herr to serve on the District Personnel & Finance Committee; and Sharma Parlett, Carl Drost, and Lynette Stream to serve on the District Policy Review Committee. Parlett seconded and all voted in favor.

CONSIDER ESTABLISHMENT AND APPOINTMENTS TO AD-HOC COMMITTEES

Mrs. Wright introduced the opportunity to establish various ad-hoc committees throughout the year in which Board members could participate if they desired, and recommended a Safety & Security Committee to meet for about six months.

Parlett moved to adopt a resolution to establish an ad-hoc Safety & Security Committee to report and serve through March 31, 2019, and to appoint Carl Drost, Erik Edgren, and Lynette Stream to serve on same. Van Hulzen seconded the motion. Those that voted in favor when the roll was called were Drost, Edgren, Herr, McGraw, Parlett, Stream, and Van Hulzen.

CONSIDER APPROVAL OF REVISED SUPERINTENDENT & BOARD PRIORITIES

Mrs. Wright presented a draft of the Board and Superintendent priorities as developed during the August worksession. The Board offered some minor amendments but felt like they represented what they wanted to achieve.

Drost moved to approve the revised Oskaloosa School Board/Superintendent Goals 2018-2019 as presented and amended. McGraw seconded and all voted in favor.

APPROVAL OF MINUTES, FINANCIALS, AND ABSTRACT OF CLAIMS

After queries from Board members regarding the payments to Take Action Consulting and David Bower, Parlett moved to approve the Minutes, Financials, and Abstract of Claims as presented. Drost seconded and all voted in favor.

PERSONNEL

None.

CONSIDER OPEN ENROLLMENT REQUEST

Mrs. Wright presented the Board with an Open Enrollment Request and recommended denial based on the tardiness of the filing without extenuating circumstances. Discussion ensued about student involvement in another district.

Drost moved to deny the open enrollment request for a student based on not being filed in a timely manner. Parlett seconded and all voted in favor except Edgren, who voted against.

ACCEPT 2017-2018 TREASURY REPORT AND DEPOSITORY BALANCES

Chad Vink, Board Treasurer, presented the unaudited Treasury Report for the 2017-2018 fiscal year, as well as provided the June 30 cash balances as required by law. He noted that what he provided was a limited synopsis of the numbers, and that, while the audit would also provide additional information, Board members could ask him for any figures that they might want. The Board thanked Vink for the information.

McGraw moved to accept the Treasury Report and Statement of Depository Balances from the Board Treasurer as required by law. Drost seconded and all voted in favor.

CONSIDER APPROVAL OF DISTRICT ADVISORY COUNCIL MEMBERS

Mrs. Wright introduced the proposed names to be members of the District Advisory Council.

Drost moved to approve the list of participants for the District Advisory Council as presented. Edgren seconded and all voted in favor.

CONSIDER FINAL READING OF BOARD POLICIES

Mrs. Wright presented Board policies for a second and final reading, noting some minor changes and answering some of the Board members' questions.

Drost moved to approve, for the second and final reading, revised Board Policies 401.13 Staff Technology Acceptable Use and Social Networking Policy, 506.1 Student Records Access, 506.2 Student Directory Information, 506.3 Student Photographs, 506.4 Student Library Circulation Records, and 605.6 Internet Appropriate Use including associated exhibits and regulations as presented and amended. Parlett seconded and all voted in favor except Edgren, who voted against.

CONSIDER FIRST READING OF REVISED BOARD POLICY 705.1

Mrs. Wright updated the Board on her conversations with legal counsel on changing board policy to account for local purchases. She recommended not changing the current language, as it allows the Board to consider paying a premium for local purchases when it feels it is in the best interest of the District. Discussion followed about being constrained by the policy versus ambiguity in purchasing.

Van Hulzen moved to approve, for the first reading, revised Board Policy 705.1 – Purchasing-Bidding as presented. Parlett seconded the motion. Van Hulzen and Parlett voted in favor of the motion and Drost, Edgren, Herr, McGraw, and Stream voted against.

CONSIDER BIDS FOR THE PURCHASE OF A SKID LOADER

Mrs. Wright presented the Board with three quotes for the purchase of a skid loader and recommended Van Wall Equipment of Oskaloosa. Drost noted that a local company would be able to provide the best service at critical times.

Parlett moved to accept three bids for the purchase of a skid loader and award the sale to Van Wall Equipment, Inc. of Oskaloosa in the amount of \$27,000 including trade-in allowance. McGraw seconded the motion and all voted in favor except Drost, who abstained.

CONSIDER DISPOSITION OF UNUSABLE ITEMS

Mrs. Wright presented band instruments as being obsolete and recommended to trade them in to Taylor Music.

Drost moved to accept the Superintendent's recommendation to dispose of band instruments as presented and authorize the sale or trade of same by Superintendent to Taylor Music. McGraw seconded and all voted in favor.

CONSIDER BIDS AND AWARD CONTRACT FOR STADIUM FIELD PROJECT

Mrs. Wright presented the Board with two bids to refurbish the field at Community Stadium. Drost noted that he has worked with both bidders and was satisfied with their work.

Drost moved to accept two bids for the Stadium field renovation project and award the contract to Iowa Athletic Field Construction Company of Webster City, Iowa, in the amount of \$57,239 plus alternate of \$3,800 for a total contract of \$61,039, subject to acceptable resolution to drainage with the City of Oskaloosa. Edgren seconded and all voted in favor.

CONSIDER BID FOR PURCHASE OF A VEHICLE

Bill Almond, Operations Director, recommended purchasing a new Suburban using the State of Iowa bid once they are released for the 2019 model year.

Parlett moved to use the State of Iowa bid for the purchase of a 2019 Chevrolet Suburban at a cost not to exceed \$41,000.00. Drost seconded and all voted in favor.

CONSIDER PURCHASE OF SHARED GROUNDS EQUIPMENT

Mrs. Wright presented the Board with an opportunity to enter into a joint purchase with the Mahaska Community Recreation Foundation and William Penn University for a deep-tine aerator. Van Hulzen asked about maintenance, and Drost noted that the equipment was perfect for what the District needed and would be maintained by MCRF.

Van Hulzen moved to approve the joint purchase of a deep-tine aerator with the Mahaska Community Recreation Foundation and William Penn University at a cost to the District of \$15,000. Edgren seconded and all voted in favor except Drost, who abstained.

CONSIDER REQUEST FOR PE EXEMPTION

Mrs. Wright told the Board that, with the staff and schedule currently in place, the District will not be meeting requirements in our Physical Education Department, and she recommended that the Board request a waiver from the Iowa Department of Education.

Edgren moved to approve the Physical Education waiver request to the Department of Education for the 2018-2019 school year. Drost seconded and all voted in favor.

CONSIDER PROPOSAL FOR PURCHASE OF MUSIC CURRICULUM

Steph Wilson, Curriculum Director, took the floor to present the proposed music curriculum. She noted the experiences of the pilot project, detailed the plan for implementation, and provided a cost summary.

Drost moved to approve the proposed music curriculum for adoption in the amount of \$20,082.88 plus first year annual costs. Edgren seconded and all voted in favor.

REVIEW SUBSEQUENT MEETING DATE

It was agreed to next meet on Tuesday, September 25, at 6PM.

ADJOURNMENT

President Herr adjourned the meeting at 8:10PM.

Chad M. Vink, Board Secretary