

# **OSKALOOSA COMMUNITY SCHOOL DISTRICT**

## **ANNUAL MEETING OF THE BOARD OF DIRECTORS**

**SEPTEMBER 13, 2016**

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The Board of Directors of the Oskaloosa Community School District met in regular session for its Annual Meeting at 7:00 PM on Tuesday, September 13, 2016, in the Administration Board Room, 1800 North 3<sup>rd</sup> Street, Oskaloosa, Iowa.

### **BOARD MEMBERS PRESENT**

Present were Board members Tom Richardson, Shelly Herr, Carl Drost, Erik Edgren, Nicholas Hansen, Sharma Parlett, and Kraig Van Hulzen.

### **OTHERS PRESENT**

Also present were Superintendent Mr. Russell Reiter, Dr. Joy Prothero, Bill Almond, Greg Life, Carolyn Pederson, Minnie Richardson, Richard Waddington, Stacy Bandy, Jolene Liebl, Ginger Allsup, Mark Scholes, Corey Trainer, Kim Gile, David Dixon, Ken Allsup, Mike Goudy, Beverly Jenkinson, Evie McKain, Shelli Blazic, Charles Stream, Lynette Stream, Lois Van Weelden, Jane Bambrook, Rob Scott, Stacey Scott, Guy Vander Linden, Mary Hersom, Marcy DeWitt, Dawn Anderson, Amy Blythe, Brenda Schutz, Jason Schutz, and Chad Vink.

### **AGENDA**

President Richardson called the meeting to order. Van Hulzen moved to approve the Agenda. Parlett seconded and all voted in favor.

### **PUBLIC COMMENT**

Evie McKain, Oskaloosa, took the floor to comment on evacuated classrooms and student behavior, requesting that improvements be made in the process and results.

Charles Stream, Oskaloosa, was in attendance and commented on the Open Meetings law, open enrollment, and student discipline.

Lynette Stream, Oskaloosa, came forward and noted some positive changes at the Elementary School, and requested that parents help in the effort to improve behavior, citing some examples of what can be done.

### **BOARD REPORTS**

Van Hulzen reported that he has been making contacts regarding a possible softball diamond project and expected to give a presentation in the near future.

Parlett noted that she met with Herr and Dr. Prothero on goals for student achievement, behavior, and both and parental participation.

Edgren conveyed the results of his discussions with parents and staff regarding student behavior - identifying good and bad reports - and that, while survey results show low concern regarding behavior, the District needs to be diligent in controlling it.

Richardson commented on the summary of the investigation on the reasons for students open enrolling out. He asked the Board to consider ways to alleviate parents' concerns.

### **BUILDING REPORTS**

Van Hulzen complimented the Middle School discipline report, and Richardson noted the recent Elementary School media center remodeling.

### **CURRICULUM DIRECTOR REPORT**

None in addition to the written report.

### **SUPERINTENDENT REPORT**

Mr. Reiter took the floor to inform the Board on events and activities in the District. He began by introducing the need for the District to replace the High School water heaters and the Middle School boiler. He continued by commenting on the current enrollment, a possible future Home School Assistance Program, and that Mike Stiemsma from the AEA would be making a presentation on September 28. The Board thanked Mr. Reiter for his report.

### **APPROVAL OF MINUTES, ABSTRACT, AND FINANCIALS**

Drost inquired about a contract buy-out. Van Hulzen moved to approve the Minutes, Financials, and Abstract of Claims as presented. Herr seconded and all voted in favor.

### **PRESENTATION OF 2015-2016 CERTIFIED ANNUAL REPORT AND BALANCES**

Chad Vink, School Business Official, took the floor to present the unaudited financials for the 2015-2016 fiscal year. He highlighted portions of the Treasurer's Report, Revenues, and Expenditures for the year, as well as provided the June 30 cash balances as required by law and Board Policy. He also said that, with revenues exceeding expenditures, the balances were adequate for the lower revenues expected in the current year.

### **CONSIDER REQUEST TO SCHOOL BUDGET REVIEW COMMITTEE**

Vink again took the floor to explain the Special Education funding process, and how, if the District should incur a deficit of funds for Special Education, the Board could choose to recoup the spending authority. Mr. Reiter also noted that the Board would then be able to tax for the cash expended through such costs.

Parlett conveyed her concern about excessive Special Education costs, particularly regarding the use of Associates. Drost said that he didn't want to tax the citizens because of the deficit. Edgren agreed, but was in favor of requesting the authority. Reiter reminded the Board about the requirement to maintain effort in our Special Education program.

Herr moved to approve the request to the School Budget Review Committee for Allowable Growth and Supplemental Aid for a negative Special Education Balance in the amount of \$424,368.78. Parlett seconded and all voted in favor except Drost, who voted against.

### **ELECTION OF THE PRESIDENT OF THE BOARD**

Vink, serving as President Pro-tem, opened the floor to accept nominations for President of the Board of Directors.

Drost nominated Shelly Herr. Van Hulzen nominated Tom Richardson.

Hearing no further nominations, Vink presented Shelly Herr as nominee for President of the Board of Directors. Those that voted in favor when the roll was called were Drost. Those that voted against were Edgren, Hansen, Herr, Parlett, Richardson, and Van Hulzen.

Vink presented Tom Richardson as nominee for President of the Board of Directors. Those that voted in favor when the roll was called were Edgren, Hansen, Herr, Parlett, Richardson, and Van Hulzen. Those that voted against were Drost.

Vink declared Tom Richardson to be elected as President of the Board of Directors. He subsequently administered the oath of office and welcomed him to preside over the remainder of the meeting.

### **ELECTION OF THE VICE PRESIDENT OF THE BOARD**

Richardson opened the floor to accept nominations for Vice President of the Board of Directors.

Van Hulzen nominated Shelly Herr. Hansen nominated Kraig Van Hulzen.

Hearing no further nominations, Richardson presented Shelly Herr as nominee for Vice President of the Board of Directors. Those that voted in favor when the roll was called were Drost, Edgren, Hansen, Herr, Parlett, Richardson, and Van Hulzen.

Richardson declared Shelly Herr to be elected as Vice President of the Board of Directors. Vink administered the oath of office to Herr.

### **DETERMINATION OF MEETINGS AND OPERATIONS OF THE BOARD**

Richardson initiated discussion among the Board members as to any changes to the operations of the Board that they wished to make, including the dates of the regular Board meetings. After some dialogue, it was agreed by consensus to make no changes.

### **CONSIDER RESOLUTION NAMING DISTRICT DEPOSITORIES**

Vink introduced the need for the Board to annually declare its depositories and limits.

Drost moved to adopt the Resolution Naming Depositories for the Oskaloosa Community School District as presented. Hansen seconded the motion. Those that voted in favor when the roll was called were Drost, Edgren, Hansen, Herr, Parlett, Richardson, and Van Hulzen.

### **CONSIDER APPOINTMENT OF DISTRICT LEGAL COUNSEL**

Mr. Reiter recommended no changes to District legal counsel.

Drost moved to appoint Attorneys Greg A. Life of Oskaloosa, Iowa, and James Hanks of Des Moines, Iowa, as official legal counsel for the Oskaloosa Community School District for the 2016-2017 school year. Hansen seconded and all voted in favor.

### **PRESENTATION ON IOWA QUALITY CENTER**

Stacy Bandy was in attendance to introduce the Board to an opportunity to partner with local businesses through the Iowa Quality Center. He noted how they develop student teams to solve real-life problems for companies. After a few inquires, the Board thanked Bandy for the presentation.

### **PRESENTATION ON ELEMENTARY PBIS PROGRAM**

Shelli Blazic, Bullying Prevention Coordinator, was invited to present on the District's Positive Behavior and Intervention Supports program. She conveyed how it works, the tiered system of supports, recent changes at the Elementary School, and the plan of expectations and corrective consequences. The Board queried Blazic and the staff regarding the history in Oskaloosa, guidelines for parents, next steps, and increased training. The Board thanked Blazic for the information.

### **PRESENTATION BY CARL DROST AND HIS ATTORNEY DAVID DIXON**

David Dixon, Oskaloosa, came forward to express concerns conveyed to him by Drost about possible open meetings law violations. He asserted that Drost wanted what was best for the Board and did not intend on filing a complaint at this time. Drost stated that he wants the law to work for the good of the people of Oskaloosa.

### **CONSIDER ELEMENTARY AND MIDDLE SCHOOL DISCIPLINE PROGRAM**

Drost took the floor and conveyed how he ran for the School Board to increase the achievement ratings for Oskaloosa students, noting some of the changes and improvements that were being made. He recommended a workshop with parents to settle perception issues.

Drost moved that the Oskaloosa School Board direct the Superintendent to implement a discipline program at the Oskaloosa Elementary and Middle Schools that requires any student who causes a classroom evacuation to leave the school for that day effective for the 2016-2017 school year, and that any classroom evacuation incident have the police called immediately and to get the police on-site for the safety of all the students and staff.

Van Hulzen referred to Iowa Code 282.4 and asked the school attorney whether such a motion could violate that law. Life said that it could and they should try to avoid such violations. Parlett noted that IEP and ADA requirements could be affected, and the District shouldn't be put at risk.

Discussion ensued regarding unintended consequences, disruptive students, affects on achievement and enrollment, school climate and culture, parent input, and a previous self-reporting incident regarding assessment irregularities.

The motion died due to lack of a second.

**CONSIDER APPROVAL OF CONTRACT TO REPLACE WATER HEATERS**

Mr. Reiter introduced the need to replace the water heaters in the High School. Edgren inquired about water treatment, and Mr. Reiter indicated that might be available in the future.

Parlett moved to accept three bids for the High School Water Heater Project and award the contract to Modern Piping, Inc. as presented in the amount of \$50,598.00. Herr seconded and all voted in favor.

**CONSIDER APPROVAL OF OUT-OF-STATE TRIP BY STUDENT GROUP**

Rich Waddington, Band Director, requested approval for a band student trip to Florida in 2017.

Van Hulzen moved to approve the out-of-state trip for the Oskaloosa High School Band to Orlando, Florida, occurring in March 2017. Drost seconded and all voted in favor.

**CONSIDER APPROVAL OF SOLICITATION OF STUDENT TRIP**

Laura Ross, High School instructor, came forward to request approval to present a trip to students and staff to Scotland and Ireland occurring in 2018.

Herr moved to permit Laura Ross and Educational Tours, Inc. the use of facilities for solicitation of a trip for Oskaloosa High School and Middle School students to Scotland and Ireland during the summer of 2018. Hansen seconded and all voted in favor.

**CONSIDER APPROVAL OF BOARD POLICY SERIES 900 – SECOND READING**

Mr. Reiter detailed the changes he is recommending to the 900 Board policy series. Edgren stated that he would like to see a slight adjustment to account for those using nicotine cessation products.

Hansen moved to approve, for the second and final reading, revised Board Policy Series 900 – Building and Sites as presented, including an exception to Policy 905.2 regarding smoking and nicotine cessation products. Herr seconded and all voted in favor.

**CONSIDER ADOPTION OF FEE SCHEDULE FOR USE OF DISTRICT PROPERTY**

Mr. Reiter presented an updated rental fee schedule that was developed with Van Hulzen and Activities Director Ryan Parker.

Parlett moved to adopt the Community Use of School District Buildings & Sites & Equipment Fee Schedule as presented. Van Hulzen seconded and all voted in favor.

**CONSIDER BOARD POLICY 801.5**

Mr. Reiter recommended removing Policy 801.5 due to redundancy with policies in the 700 series.

Herr moved to remove Board Policy 801.5 – Bids and Awards for Construction Contracts due to redundancy. Parlett seconded and all voted in favor.

**CONSIDER REVISED BOARD GOALS**

The Board agreed by consensus to review the Board goals at a worksession at the end of the month, with the intent of focusing on just a few goals.

**REVIEW SUBSEQUENT MEETING DATE**

It was agreed to next meet on Tuesday, September 27, with the purpose of approving a boiler contract and discussing the recreation/childcare center and Board goals.

**ADJOURNMENT**

President Richardson adjourned the meeting at 10:03PM.

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Chad M. Vink, Board Secretary